



Camp Hope

*A Ministry of Bethel, Conley's, and Israel United Methodist Churches
Located at Conley's UMC, 33106 Jolyns Way, Lewes, DE 19958*

JOB DESCRIPTION: CAMP COUNSELOR

POSITION OVERVIEW

The Camp Counselor is a temporary, part-time position that will begin on June 19, 2023, and end on August 10, 2023. The days and hours will be Monday, Tuesday, and Thursday from 8:30 a.m. to 3:30 p.m. The weekly salary will be \$420 (\$3,360 for eight weeks). Tuesday, July 4th, will be a paid holiday. A paid orientation will occur the week before camp starts. This position reports to the Camp Director and is subject to review by the church's Staff-Parish Relations Committee. The position requires a mature personality (**minimum age for this position is 21**).

CORE RESPONSIBILITIES

The Camp Counselor will oversee the daily activities of approximately 20 to 25 elementary school-aged campers, under the direction and guidance of the Camp Director. S/he will be assisted by an Assistant Counselor and a contingent of regularly scheduled volunteers. The daily schedule will include a wide range of activities including but not limited to Bible study, arts and crafts, music, gardening, outdoor games, and weekly field trips.

The Camp Counselor will serve as a role model for children and staff persons alike, representing Camp Hope in a positive, enthusiastic, Christian manner. S/he will be expected to develop a relationship with each child in order to understand the child's needs and behaviors and support her/his ability to engage in camp activities.

ESSENTIAL FUNCTIONS

The Camp Counselor will assist the Camp Director with daily planning and will carry out that plan by assigning specific responsibilities to the Assistant Counselor and the volunteers. S/he will provide leadership throughout the day to ensure that all children are safe, comfortable, and actively participating, that the schedule is maintained, and that each staff person is carrying out their assigned responsibilities. S/he will show confidence when carrying out leadership responsibilities, with the ability to coach others to perform. S/he will clearly communicate expectations and responsibilities to ensure that the children are properly supervised.

The Camp Counselor will manage the special needs of specific children, such as encouraging hygiene or intervening in disruptive behaviors. S/he will guide the children and staff to maintain order and cleanliness at the church, in the bus, and other places they visit. S/he will be required to manage conflict, enforce necessary safety rules, and make appropriate on-the-spot decisions.

As part of the daily planning process, the Camp Counselor will prepare for the day, or the following day, by organizing and readying the necessary equipment, games, and/or supplies. S/he will also assist the Camp Director and volunteers with ordering supplies, selecting menu items, record-keeping, and other administrative tasks as needed.

The Camp Counselor will provide parents with encouraging, constructive feedback to help their children have a positive camp experience; promptly addressing any of the parents' concerns or questions. This may include phoning a parent in the evening to follow up. The Camp Counselor will discuss any sensitive or problematic situations with the Camp Director in a timely manner.

QUALIFICATIONS

The Camp Counselor will be a Christian able and eager to show the love of Jesus to each child, parent, and staff person. S/he will have experience working with children in a school, a camp, or a similar environment. S/he must serve in a manner that is consistent with Camp Hope's mission and values. S/he will have good communication skills with a sound understanding of the principles of child development and the ability to maintain age-appropriate physical and emotional boundaries. The Camp Counselor must have sufficient energy, strength, and stamina to guide a camp program in a fast-paced, active, and noisy environment. Basic knowledge of first aid and safety procedures is required. As noted, maturity and the ability to build healthy relationships are essential.

APPLICATION PROCESS

Please send your resume with a cover letter explaining your interest in this position and how this particular position will suit your needs to Camp Director, Karen Lessey, at camphope316@gmail.com.

Or, mail your resume to Camp Hope, c/o Conley's UMC, 33106 Jolyns Way, Lewes, DE, 19958, marked ATTN: Karen Lessey, Camp Director. For questions, please call Karen at 302-448-9924. Selected applicants will be contacted for an interview with a small team. References and a criminal background check will be required for serious applicants.