



Camp Hope

*A Ministry of Bethel, Conley's, and Israel United Methodist Churches
Located at Conley's UMC, 33106 Jolyns Way, Lewes, DE 19958*

JOB DESCRIPTION: ASSISTANT CAMP COUNSELOR

POSITION OVERVIEW

The Assistant Camp Counselor is a temporary, part-time position that will begin on June 19, 2023, and end on August 10, 2023. The days and hours will be Monday, Tuesday, and Thursday from 8:30 a.m. to 3:30 p.m. The weekly salary will be \$315 (\$2,520 for eight weeks). Tuesday, July 4th, will be a paid holiday. A paid orientation will occur the week before camp starts. This position reports to the Camp Counselor, under the guidance of the Camp Director, and is subject to review by the church's Staff-Parish Relations Committee. The position requires a mature personality (**minimum age for this position is 19**).

CORE RESPONSIBILITIES

Serving as the right hand of the Camp Counselor, the Assistant Camp Counselor helps to manage the daily activities of approximately 20 to 25 elementary school-aged campers. S/he will work closely with a contingent of regularly scheduled volunteers. The daily schedule will include a wide range of activities including but not limited to Bible study, arts and crafts, music, gardening, outdoor games, and weekly field trips.

The Assistant Camp Counselor will serve as a role model for the children, representing Camp Hope in a positive, enthusiastic, Christian manner. S/he will be expected to develop a relationship with each child in order to support her/his ability to engage in camp activities.

ESSENTIAL FUNCTIONS

The Assistant Camp Counselor will carry out the daily plan of activities, beginning with chaperoning the children on the bus during both the morning pick-up and the afternoon drop-off. By appropriately observing and supervising the children, s/he will help ensure that they are all safe, comfortable, and actively participating.

The Assistant Camp Counselor will help manage the children, such as helping them know where they should be, helping them clean up after themselves, or escorting them for bathroom breaks. S/he will help maintain order and cleanliness at the church, in the bus, and other places they visit. S/he will be required to enforce necessary safety rules and, as needed, make appropriate on-the-spot decisions. The Assistant Camp Counselor will assist with related duties as assigned.

The Assistant Camp Counselor will discuss any sensitive or problematic situations with the Camp Counselor and/or Camp Director in a timely manner.

QUALIFICATIONS

The Assistant Camp Counselor will be a Christian able to show the love of Jesus to each child, parent, and staff person. S/he will have experience working with children in a school, a camp, or a similar environment. S/he must serve in a manner that is consistent with Camp Hope's mission and values. S/he will have good communication skills with a basic understanding of child development and the ability to maintain age-appropriate physical and emotional boundaries. The Assistant Camp Counselor must have sufficient energy, strength, and stamina to carry out a camp program in a fast-paced, active, and noisy environment. Basic knowledge of first aid and safety procedures would be helpful. As noted, maturity and the ability to build healthy relationships are essential.

APPLICATION PROCESS

Please send your resume with a cover letter explaining your interest in the Assistant position to Camp Director, Karen Lessey, at camphope316@gmail.com. Or, mail your resume to Camp Hope, c/o Conley's UMC, 33106 Jolyns Way, Lewes, DE, 19958, marked ATTN: Karen Lessey, Camp Director. For questions, please call Karen at 302-448-9924. Selected applicants will be contacted for an interview with a small team. References and a criminal background check will be required for serious applicants.